



**REGIONAL NUTRITION COMMITTEE  
SOCCSKSARGEN REGION**

Resolution No. 2, Series. 2022

**RECONSTITUTING THE REGIONAL MOBILIZATION TEAM (RMT) OF  
REGION XII INTO SOCCSKSARGEN REGIONAL NUTRITION SHEPHERDING  
TEAM (RNST)**

**WHEREAS**, the Philippine Plan of Action for Nutrition (PPAN) 2017-2022 as the country's policy framework in addressing all forms of malnutrition calls for an enabling program focused on mobilization of local governments for effective nutrition program management;

**WHEREAS**, the NNC Governing Board through Resolution No. 5 series of 2019 approved the LGU Mobilization Plan/Strategy for PPAN to scale up efforts of mobilizing local government units in achieving desired nutrition outcomes in the remaining years of the PPAN implementation;

**WHEREAS**, the Regional Nutrition Committee XII initiated the LGU mobilization strategy in the region through RNC Resolution No. 1 series of 2020 entitled "Organizing the SOCCSKSARGEN Regional Mobilization Team (RMT) for the implementation of the Philippine Plan of Action for Nutrition to ensure quality nutrition program implementation of LGUs by providing technical assistance through mentoring, coaching, monitoring and evaluation to address the nutrition challenges for the improvement and sustainability of health and nutrition status of their constituents;

**WHEREAS**, the RMT organizational structure was made similar with the RNC composition with twenty (20) members and DOH as Chairperson and DILG and DA as Vice-Chairpersons;

**WHEREAS**, in accordance with the 2022 Implementing Guidelines on Nutrition Shepherding Project for Effective Nutrition Program Management issued by the NNC Secretariat, the RNST shall be composed of at least six (6) permanent members who are willing and capable of shepherding the LGUs and jumpstart the project following the selection criteria and qualifications stipulated in the guidelines;

**WHEREAS**, there is a need to reorganize and reconstitute the Regional Mobilization Team's composition in compliance with the guidelines of the Shepherding Project for a more holistic approach in coaching LGUs and to systematize and standardize the processes in shepherding LGUs across the region and shall be labeled Regional Nutrition Shepherding Team;



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**WHEREAS**, the organization and implementation of the nutrition shepherding project aims to mentor low-performing local government units on effective nutrition program management, and encourage the sharing and adoption of good practices in nutrition program management.

**NOW, THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED**, cognizant of the need for closer monitoring and mentoring of local nutrition committees, the Regional Nutrition Committee (RNC) Technical Working Group shall conduct “mentoring and coaching” through its Nutrition Shepherding Project among the provincial/city/municipal nutrition committees of the LGUs through the Regional Nutrition Shepherding Team of SOCCSKSARGEN;

**RESOLVED FURTHER**, that the Regional Nutrition Shepherding Team of SOCCSKSARGEN is composed of the following:

Name	Position/Agency	
Evie A. Cabulanan	Sr. EDS, NEDA XII	Chairperson
Ibelle Feliz Marohom	AO II, DA XII	Co-Chairperson
Merilyn A. Guerra	ND III, DSWD XII	Member
Ma. Lourdes A. Ines	ND II, DEPED XII	Member
Rudelyn Timogtimog	DMO II, DILG XII	Member
Ivy Caballes	Office Head, Save the Children	Member
Vinna Boholst	IO I, POPCOM XII	Member
Jessen T. Masukat	ND IV, DOH XII	Member
Retsebeth M. Laquihon	RNPC, NNC XII	Secretariat
Annalita Mae V. Flores	NO III, NNC XII	Secretariat
Leah Fe B. Utlang	NO II, NNC XII	Secretariat

**RESOLVED FURTHER**, that the Regional Nutrition Shepherding Team of SOCCSKSARGEN may include additional members that may qualify with the criteria set forth by the implementing guidelines, as approved by the RNC;

**RESOLVED FURTHER**, the SOCCSKSARGEN RNST, in general, shall shepherd priority LGUs on effective nutrition program management with focus on (1) nutrition policies, (2) nutrition planning and budgeting, and (3) local nutrition structures and human resource. Shepherding includes transfer of technical knowledge, skills, and attitude needed for effective local nutrition program management. The Team shall also be tasked to identify the priority LGUs for shepherding using a set of criteria subject to the approval of the RNC. More specifically, the roles and functions of the Regional Nutrition Shepherding Team may include but not be limited to the following:





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1. Assist in the review of the nutrition situation of priority LGUs and determine gaps in nutrition program implementation and management, paying close attention to different social context (e.g., gender disparities, access inequalities)
2. Assist the priority LGUs in identifying solutions to address identified gaps and to promote nuanced targeting strategies that support women and girls and other vulnerable groups
3. Share knowledge, skills, experiences, and proven strategies that may contribute to finding solutions to the identified implementation gaps as applicable and suitable to the priority LGUs
4. Disseminate updated nutrition information and technologies, including new ways of promoting gender equity and social inclusion
5. Assist in the development of the priority LGU's re-entry plan based on the learnings gained from the shepherding sessions
6. Monitor the progress of implementing the action points or re-entry plan of the priority LGUs and provide supportive supervision
7. Provide reports to RNC on the progress of project implementation and raise policy issues to be addressed at the RNC level, and
8. Advocate for the integration of nutrition in local policies, local development plans and budgets.

**RESOLVED FURTHER**, that a RNST Chairperson shall be selected among the team members with the following roles and functions:

- 1) Provides leadership and presides over the meetings of the Team
- 2) Ensures that the Regional Nutrition Shepherding team functions properly: makes sure that meetings are planned out effectively, there is full participation during meetings, that all relevant matters are discussed and that effective decisions are made and carried out
- 3) Ensures that the policies and procedures are in place for the effective implementation of the nutrition shepherding project, and
- 4) Represents the Team as its figurehead and acts as a spokesperson at functions or external meetings.

**RESOLVED FURTHER**, that NNC RO XII shall serve as the RNST Secretariat with the following functions:

- 1) Provide support to the Chairperson and the Nutrition Shepherding Team
- 2) Coordinate all activities relative to the effective and efficient implementation of these guidelines
- 3) Act as overall documenter for the Team and sub-teams to be created during the shepherding activities



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- 4) May provide technical and skills assistance to the LGU as part of the nutrition shepherding team
- 5) Ensure that all relevant documents, reports, reference materials are filed and made available as needed, and
- 6) Perform such other functions as may be assigned by the Chairperson

**RESOLVED FURTHER**, that the NNC XII secretariat shall secure the approval of heads of agencies for the participation of their agency and agency representatives to the regional shepherding team through a conforme letter;

**RESOLVED FINALLY**, that a copy of this resolution be furnished to all members for information and appropriate action. NNC being the secretariat shall elevate the same to the Regional Social Development Committee and Regional Development Council XII for advocacy and support.

Done this 24<sup>th</sup> day of March 2022 via online video conferencing.

Certified Correct:

  
**RETSEBETH M. LAQUIHON, RND, MPD, MDM**  
RNC Secretary, RNC XII  
Regional Nutrition Program Coordinator  
National Nutrition Council XII

Approved by:

  
**ARISTIDES CONCEPCION-TAN, MD, MPH, CESO III**  
Regional Nutrition Committee Chairperson,  
Regional Director, Department of Health XII